



MINUTES

Community Advisory Commission

Wednesday, September 4, 2019
Milpitas City Hall, Committee Meeting Room
455 E. Calaveras Blvd.
7:00 PM

I. Roll Call:

Present: Chair Van Lan Truong, Vice-Chair Ashish Kathapurkar, Oscar Leon, Jose Rosario, Ashok Sharma, George Chen, Vishal Gandhi
Absent: Thelma Batilo absent at roll call
Commissioner Batilo arrived at 7:10pm

II. Seating of Alternates: George Chen, Vishal Gandhi

III. Pledge of Allegiance: Oscar Leon led the Pledge of Allegiance.

IV. Approval of Agenda: Motion to approve the agenda. Motion carried unanimously.

V. Approval of Minutes: August 7, 2019. Motion carried unanimously.

VI. Public Forum:

A member of the public shared information and provided flyers for the Mid-Autumn festival taking place at the SJCC Milpitas Extension on September 28th.

A member of the public shared information about the flag raising in celebration of Filipino Heritage Month taking place at the Cesar Chavez Plaza on October 25th.

VII. Announcements

Staff distributed a handout from the City Clerk's office; The 'ABC's of Parliamentary Procedure.

VIII. Liaison Report: Councilmember Bob Nuñez

- A. Councilmember Nuñez and Staff discussed the work being done by the City Council Housing Sub-Committee, including the Pilot Rent Relief Program, Rent Review Ordinance, Shared Housing Workshop, and housing resources web page.
- B. Councilmember Nuñez announced his participation in the upcoming Community Summit on Homelessness.
- C. Councilmember Nuñez and staff announced CDBG funding process changes for Fiscal Year 2020-2021.
- D. Staff addressed comments from Commissioners on the topics of homeless resources, a Senate Bill regarding Accessory Dwelling Units, and City up-zoning.

IX. Business Items

A. Neighborhood Beautification Ordinance Awards Update

Staff provided an update on the extended application period and application submittals.

Member of the public made a suggestion for applications to be reviewed in the spring, and for criteria to include drought-inclusive yards.

Action Item: Patrick Taguchi and Sub-committee members to update the Commission on next steps at the October meeting.

B. CAC Budget

Staff provided update on the CAC budget guidelines, including giveaways and clothing.

Action Item: Commissioners and Staff will work together to ensure important budget items are included in the annual Work Plan.

C. Make a Difference Day

Thelma Batilo proposed hosting Make a Difference Day at the City's Pumpkins in the Park event on October 26th. After discussion, the CAC unanimously agreed.

Action Item: The Make a Difference Day Subcommittee will coordinate with City Staff to prepare for the event.

D. January Meeting Date

Staff informed Commissioners of the January 1st holiday conflict with the CAC meeting date.

Motion to have a meeting in January unanimously approved. Motion to move meeting from January 1st to January 8th unanimously approved.

E. Review Subcommittee Member Assignments and Update as Needed

Staff provided clarity on the process for renewing one's term as a Commissioner via written request to the Mayor and City Clerk.

Action Item: Staff to move this agenda item to a standing agenda item at future meetings.

X. Commissioners' Roundtable

Commissioners reviewed items that were not included on the agenda.

XI. Adjournment: to October 2nd meeting.

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Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils, and other agencies of the City exist to conduct the people's business. This ordinance assures that deliberations are conducted before the people and the City operations are open to the people's review.

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